



P. O. Box 1013  
Bruce, Mississippi 38915  
662.983.2222  
Brucechamber.com  
E-mail: chamber@brucetelephone.com

## **27<sup>th</sup> Annual Sawmill Festival 2017 Application**

P. O. Box 1013  
Bruce, MS 38915  
July 14<sup>th</sup> and July 15<sup>th</sup>  
Bruce Public Square

### **Vendor Information**

You are cordially invited to display/sell your arts and crafts at the **2017 Bruce Sawmill Festival**. Although festivities will begin at 6:00 p.m. on Friday, July 14, 2017 and end at 3:00 p.m. on Saturday, February 15, 2017, vendors are welcome to begin setting up their sites at 7:00 a.m. on Friday, July 14, 2017. Everyone must begin to clean-up and dismantle their site at 3:00 p.m. on Saturday, July 15, 2017.

**Any and all food vendors will be required to complete the Food Vendor Application, whether one type of item is being sold or a concessions truck.**

**You must include a complete list of the types of items you will be selling and include three pictures with your application.**

**Incomplete applications will be rejected.**

**Fees:** The arts/crafts vendor fee is \$30.00.  
The games/rides vendor fee is \$100.00

If you do not pre-pay, we cannot guarantee booth space. **Deadline for applications is Monday, July 10, 2017, at 5:00 p.m.**

**Cancellations:** Vendors must give 48 hour notification if unable to attend to allow enough time to fill the vacancy.

**Dimensions:** All booth spaces will be 10' X 10'. If more space is needed, you will have to pay for more than one space.

**Presentation:** Vendors are responsible for their own canopy, tables, and tablecloths. Artists should bring any necessary display items such as screens, easels, items for vertically displaying art, etc.

**Conduct: Smoking is not allowed** on the Bruce Square. Dogs must be on a leash at all times. **Pooper-scoopers must be used**, and all doggie poop must be in a sealed, plastic bag before put in the garbage receptacles.

**Money:** Sellers must bring their own cash to make change for sales.

**Liability:** The **Bruce Chamber of Commerce** is not liable for any loss, theft, or damage of goods or property, nor liable for personal injury.

**Taxes:** MS Sales tax (7.00%) must be turned in to the Bruce Chamber of Commerce for all sales. You will receive envelopes with printed instructions for submitting taxes. Please round up to the nearest whole dollar.

**We must collect taxes regardless of whether you have a tax ID or pay your own taxes.** Mississippi law requires whoever is selling a particular item to the public to collect the sales tax and remit it to the state. In the case of a "promoted event", the Mississippi Tax Commission considers the manager or promoter to be the "seller"; therefore, the manager or promoter must collect and remit the sales tax collected by the individual vendors at such events. The regulation provides that promoted events "include, but are not limited to, community festivals, craft shows, seasonal shows, music festivals, and other similar events."

Please complete the following and return with your fee to the address above.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Provide a complete list of the types of items you will be selling at your booth.

\_\_\_\_\_

Arts and Crafts Booth (10' X 10') How many? \_\_\_\_\_ X \$30.00 = \_\_\_\_\_

Total Amount Enclosed \_\_\_\_\_

**GENERAL RELEASE STATEMENT: The undersigned does hereby and forever discharge the Chamber of Commerce for all manner of actions, suits, damages, claims, and demands whatsoever in law or equity, from any loss or damages to the undersigned property, while in possession, supervision, or auspices of the Bruce Sawmill Festival, its agents, representatives, or employees.**

\_\_\_\_\_  
Signature

**27<sup>th</sup> Annual Sawmill Festival  
2017 Food Vendor  
Application**

P. O. Box 1013  
Bruce, MS 38915  
July 14<sup>th</sup> and July 15<sup>th</sup>  
Bruce Public Square

**Vendor Information**

You are cordially invited to display/sell your food/concessions at the **2017 Bruce Sawmill Festival**. Although festivities will begin at 6:00 p.m. on Friday, July 14, 2017 and end at 3:00 p.m. on Saturday, February 15, 2017, vendors are welcome to begin setting up their sites at 7:00 a.m. on Friday, July 14, 2017. Everyone must begin to clean-up and dismantle their site at 3:00 p.m. on Saturday, July 15, 2017. Due to layout and size of the Festival, space is limited for Food Vendor mobiles. To maximize Festival space and ensure you are given adequate space for your set-up, you must include specific dimensions of your mobile, including trailer hitch. Please send pictures of your set-up to [chamber@brucetelephone.com](mailto:chamber@brucetelephone.com).

The Sawmill Festival Committee reserves the right to select qualified Concessionaires to participate in the Festival. Selection is based upon factors designed to maximize quality of food, service, and appearance. You must include a list of food and drink items you plan to sell at the Festival. Only food/drink items approved by the Festival Committee may be sold. No additional items may be sold.

Food Vendors may only sell products listed in the vendor concession menu and those items approved by the Sawmill Festival Committee to ensure there is not an excess of duplications of the same food items. We only accept a limited number of corn dog, funnel cakes, and chicken-on-a-stick, Italian ice, and lemonade menus. We understand the costs involved in being a food vendor and want everyone to have a profitable day. **No hot dogs, hamburgers, or homemade ice cream will be sold by vendors.**

Food vendors will comply with full Festival rules and regulations, including general liability insurance and required food handling certificates. Also, food vendors are responsible for general clean-up of their area. If food, grease, or other trash is left, the vendor will not be considered for future festivals.

**Deadline for food/concession booth space is June 30, 2017. Returning vendors have priority in acceptance.**

**Food vendors will be notified of their selection to participate by e-mail on or before July 6, 2017.**

<b>Application fees:</b>	<b>Concessions truck (20'X 10')</b>	<b>\$160.00</b>
	<b>Single item food (pork skins; lemonade; Italian ice)( 10' X 10')</b>	<b>\$ 30.00</b>

## Food/Concessions Application

Business Name: \_\_\_\_\_

Individual Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Space needed, Measurements including hitch on mobile trailer units: \_\_\_\_\_

Electrical needs: \_\_\_\_\_

### WHAT TO INCLUDE WITH YOUR APPLICATION:

- ❖ Booth Fee
- ❖ Proof of general liability insurance
- ❖ Serve Safe Certificate
- ❖ Typed Menu
- ❖ Dimensions of mobile/tent/set-up
- ❖ Electricity and/or water needs

Make checks payable to:

Bruce Sawmill Festival

Mail to:

P. O. Box 1013  
Bruce, MS 38915

### Release of Liability:

Bruce Sawmill Festival is not responsible for lost, stolen, or vandalized personal property of Vendors before, during, or after the Festival. The Food Vendor accepts full responsibility for any injuries to persons or property while in or about Food Vendors' booths. The Festival is not responsible for accidents arising from Vendor's set-up or negligence.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date